Spaxton CLT Board Meeting Minutes
PARTIALLY CONFIDENTIAL

Spaxton Village Hall Pavilion

Wednesday 18 August 2021 at 7:00 pm

Present:
Chair: Mike Hodson. Secretary: Katrina Hinkley. Treasurer: Dave Hartley. Members: Simon Haswell, Vernon Hughes (VHu), Paul Richold, Judith Nealon, Vicky Hemming, Siân Sedgwick-Wilde, Barbara Down

Apologies:

Josh Schwieso, Tracy Mercer

Public Attendees:

None

Minutes of the last meeting:

Minutes agreed

Matters arising:

The Secretary received a response to the recent email noting that all email addresses were made public to all Members. The Secretary apologised. It was acknowledged that Gmail does not have the facility to send to a Group and that Groups are at risk of not being updated. Further efforts will be made to try to avoid the error.

Chairman's report:

All items for Action are included in this meeting's Agenda

Treasurer's report:

The account currently stands at £5851.69 plus £48 held in cash. The following changes have occurred since the last meeting:

Online payment of £1600 to Michal Bosnovic for the creation and maintenance of the new SCLT website. The annual maintenance period is from the go-live date.

The accountant has been provided with financial information to enable him to review the accounts for the period 01 April 2020 until 31 March 2021. The Treasurer has asked him if he can complete the process in time for inclusion in the pre-AGM email to be sent to all CLT members on 3rd September.

Website update

The website is now live.
The address is: https://spaxtonclt.org/
There is a space for uploading the Minutes.
There was a discussion about communicating with Members and the Public about the new website.

Site – Heads of Terms

These will be agreed and signed by the potential vendors. A discussion took place in the confidential part of this meeting.

AGM Planning

2 directors will resign and 2 directors are expected to stand down. This will leave 4 vacancies on the Board. Nominations will be sought for those positions.
Those standing down will put themselves forward for reappointment.
If there are more than 4 nominations then there would be an election.
If there is an election, the rules state that the election can take place at the AGM by a show of hands.

Members will be canvassed for any new resolutions to be proposed for the AGM in October.
Proxy voting forms will be sent to Members in good time for the AGM.
It is expected that the AGM will be quorate.

Notification of the AGM with nomination forms and proxy voting forms will be sent to Members before 3 September. Nominations and resolutions must be returned by 22 September to the Secretary.

It was suggested that the information boards from Sedgemoor be used again to display information about the CLT.

At this point the public would have been asked to leave.
The rest of the meeting was in confidence.