

Spaxton Community Land Trust

Board meeting held on Wednesday 16 February 2022 at 7.00pm

MINUTES

Attendees: Mike Hodson (chair), Dave Hartley, Vernon Hughes, Josh Schwiezo, Barbara Downe, Alex Burdett, Tony Donnelly, Paul Richold, Chris Morten-Thomas

Samantha Hale (Aster) Karl Hine (Aster) Steve Watson (Middlemarch)

Item	Topic	Action
1.	Apologies of Absence Judith Nealon	
2.	Minutes of Previous Meeting Minutes of the last meeting held on 12 th January 2022 were agreed by the board.	
3.	Matters Arising None	
4.	Chairman's Report Following emails from households neighbouring the site concerning design, architect choice, Working Group design phase and Public Meetings, the chairman copied the original emails and his response to the board. A summary of the meeting held with Aster on Tuesday 15 th Feb has been sent to board members and in future the Working Group will meet with Aster the Thursday preceding the CLT board meeting. Members of the board are invited to attend these meetings as observers if they wish MH said that it is too early to produce a risk register and that funding is the main area of risk at the moment. SW confirmed that Aster will be keeping a project plan which will can be continually risk assessed by Aster and the CLT.	
5.	Treasurer's Report (see attached). The Board agreed to renew membership of Community Land Trust Network	
6.	Communications and website report It was confirmed that BD would put a photo and profile on the website for Alex Burdett and he agreed to be the focal point for the Four Forks end of the village. SW agreed to produce a piece for the next issue (Apr/May) issue of the Spaxton Community News (SCN) and BD will liaise with the Village Hall to add a link to its website.	
7.	Update on Surveys The topographical survey is in hand and the Ecological survey is about to be commissioned.	
8.	Feedback from Aster/HA working group meeting MH introduced the two representatives from Aster; Samantha Hale – Project Manager and Karl Hine – Development Manager. Choice of Architect - The board were assured that there would be close liaison between the CLT and chosen architect CLT's at all times. Of the four architects invited to express interest, one has declined (Prewett Bisley) and so another, SE3D (who are based in Taunton and interested in passivhaus designs) will be invited.	
9.	Any Other Business MH to send contact details of the landowner to SW	
10.	Date of next Management Committee Meeting Wednesday 16th March 2022 at 7.00pm	