

Return form to **The Secretary, c/o Spaxton Community Land Trust, Spaxton Community Store, High Street, TA5 1BS** or by email to **spaxtonclt@gmail.com**

Guidance Notes

Voting

The directors on the society's board are appointed by members at the Annual General Meeting. All candidates for a director's position must find members to act as a proposer and seconder and then declare their intention to stand for the board by submitting their application form by 30th September 2022.

If the number of candidates for Board positions exceeds 2 there will be a contested election.

As voters may not be that familiar with all the candidates, in addition to the candidate's name and address candidates may provide a short biography not exceeding 100 words for inclusion on the ballot paper.

Director's eligibility

A director, chief executive or secretary cannot be appointed if they are (and must stand down if they become):

- bankrupt; or
- convicted of an offence of dishonesty; or convicted of another offence (which, in the board of directors' opinion, makes them unsuitable to hold office); or
- disqualified from acting as a director (under the Company Directors Disqualification Act 1986); or
- unable to conduct regulated activities on behalf of another organisation because the Prudential Regulation Authority (PRA) withdraws their approval (under the Financial Services and Markets Act 2000 (FSMA), that person having previously been so approved); or
- unable to conduct regulated activities because the PRA makes a prohibition order against them (under FSMA); or
- (in the board of directors' opinion) physically or mentally unable to carry out their duties properly.

Director's responsibilities

Directors agree to adhere to the Rules of Spaxton CLT and the Spaxton CLT Code of Conduct.

Directors should discharge their legal duties and responsibilities in a way which seeks to ensure that the society remains committed to operating as a successful co-operative business in accordance with the values and principles that are set out in the International Co-operative Alliance Statement of Co-operative Identity, which is the basis of all co-operative enterprises, and serve the interests and protect the assets of the society's members by exercising independent and objective judgement.

Broadly there are three categories of legal duty:

- The duty of good faith
- The duty to take care
- The duty to obey the law

Further details are available upon request.